

Completed Audit and Governance Committee Action Log 2025/26

Action Number	Date of Meeting	Title	Action	Action Owner	Status/ Outcome	To be completed by	Completed
74	04/09/24	Information Governance performance report	That an update on the repeated themes published within FOIs/EIRs to be provided in future reports to A&G	Lorraine Lunt	Future reports to A&G to include themes and link(s) to published disclosure logs Freedom of Information Responses Disclosure Log – City of York Council (https://www.york.gov.uk/FOIDisclosureLog) and York Open Data York Open Data – City of York Council York Open Data – City of York Council (https://www.york.gov.uk/information-management/york-open-data)	Ongoing	Ongoing
84	27/11/24	Audit and Counter Fraud Progress Report	Regarding Annex 5 - Section 106 agreements - To provide further information on what proportion of total monies was reflected on EXECOM.	Becky Eades	All active section 106 agreements now have a record on Exacom, meaning that 100% of contributions held (and owed) are reflected centrally on the system. Finance and Development Services are working together to reconcile contributions received and owed between Exacom and the general ledger. This is approximately 60% completed and is expected to conclude within the next two months. Finance staff are receiving training on the Exacom system on 8/5 so that records can be matched between Exacom and the general ledger on an ongoing basis. To be completed when all cases are 100% in Execom from 60%.	31/07/26	No

93	27/11/24	External Audit Plan (Audit Strategy Memorandum) 2023/24	Future reports to contain a detailed definition of the roles of the audit team	Mark Outterside (Forvis Mazars)		Ongoing	No
94	14/05/25	Data security	Email to be shared with all members to remind them about the importance of using CYC devices for Council bussiness and the dangers assoisated with using other devices.	Lorraine Lunt	Monitoring Officer is progressing the updates for Councillors roles and responsibilities under data protection, including putting onto MyLo, if possible. MO is also following up on the response from ICT about the request for user training, and will provide update by 29 May 2026. There has been updated guidance for Councillors in dealing with data subject access requests to records (DSARs) provided and is available on the intranet.	30/06/25	No
102	03/09/25	KCR Changing Demographics	To share with the Committee the updated data set relating to KCR 4 Changing Demographics.	Sara Storey	MO/Democratic Services to share 'York's Changing Population: Projections up to 2035 document with members.		No
103	03/09/25	Planning Committee	To add to the Committee work plan to review the affect of planning committee changes in autumn 2026.	Bryn Roberts	Will be added to the Committees 2026/27 work plan .	30/11/26	No
105	12/11/25	Constitution Review	To establish a Constitution Working Group to review Appendix 8 of the Constitution- Public Participation Protocol	Bryn Roberts	Can be added to the July meeting; however, it'll be subject to the views of the Political Groups and then the Constitution Working Group, so may be deferred further to the September meeting.	01/07/26	No

106	12/11/25	Community Governance Review	The Committee recommends that the Audit and Governance Committee post the 2027 Council Election consider adding a Community Governance Review to its work plan to explore options for a review.	Audit and Governance Committee	On hold until completion of the Boundary Commission review and the new ward patterns have been embedded after the 2027 local elections.		On Hold
108	29/01/26	Final Statement of Accounts	Briefing note to be shared with the Committee relating to what is included within Other Movement in Costs	Patrick Looker			No
109	29/01/26	KCRs	To ask risk owners to consider again the score impact that the outlined mitigations are having against the risks they own in the register.	David Walker			No